

# City of San Antonio Career Exploration



## Girl Scout Brownies

Girl Scouts of Southwest Texas  
811 North Coker Loop  
San Antonio, Texas 78216  
(210) 349- 2404 or 1-800-580-7247  
[www.girlscouts-swtx.org](http://www.girlscouts-swtx.org)

To learn more about the City of San Antonio,  
please visit:  
<https://www.sanantonio.gov>

— City of San Antonio —

# MISSION STATEMENT

...

We deliver quality City services and commit to achieve San Antonio's vision of prosperity for our diverse, vibrant, and historic community.

# CORE VALUES

...

## **TEAMWORK**

*We work together to make San Antonio better.*

## **INTEGRITY**

*We model ethical behavior.*

## **INNOVATION**

*We are driven by continuous improvement.*

## **PROFESSIONALISM**

*We are qualified, skilled and committed.*

## Steps to Earn the City of San Antonio - Career Exploration

Girl Scouts is the premier girl leadership development program - girls have fun with a purpose! All activities are girl-led and girls should decide what activities to complete when earning a Business Patch Initiative (BPI) patch. In the spirit of Girl Scouting, girls may choose to participate in activities that are not listed in the booklets and/or supplements. If girls complete the minimum required number of activities based on the theme of the BPI, they have earned the BPI patch.

### Step One:

1. Read through the Activities
2. Think about what you would like to do
3. Choose 3 out of the 4 Units
4. Complete 2 Activities from the 3 Units you chose

### Step Two:

1. Complete the [Business Patch Initiative \(BPI\) Evaluation](#)
2. For more information, contact:

Girl Scouts of Southwest Texas

ATTENTION: Program

Phone: (210) 319- 5775

Toll Free: 1-800-580-7247

Fax: (210) 349- 2666



### Step Three:

Receive your City of San Antonio – Career Exploration Patch!

## The Girl Scout Leadership Experience

Girls at every level of Girl Scouting participate in the “*leadership experience*.” A *leadership experience* is an exciting way of working with girls in a series of themed activities focused on building leadership skills. By enlisting the three keys to leadership (*Discover*, *Connect*, and *Take Action*) girls learn that they can take the lead to make a difference in their community and the world. The three keys are at the heart of the Girl Scout philosophy of leadership:

### Discover

Girls understand themselves and their values and use their knowledge and skills to explore the world.

### Connect

Girls care about, inspire, and team with others locally and globally.

### Take Action

Girls act to make the world a better place.

It’s not just “what” girls do, but “how.” When girls are engaged that creates a high-quality Girl Scout leadership experience. All Girl Scout experiences are built on three processes (*Girl-Led*, *Cooperative Learning*, and *Learning by Doing*) that make Girl Scouting different from school and other extra-curricular activities. When used together, these processes ensure the quality and promote the fun and friendship so integral to Girl Scouting.

### Girl-Led

Girls play an active role in the planning and implementation of activities while adults provide age-appropriate facilitation, ensuring that planning, organization, set-up, and evaluation of all activities are done jointly with the girls.

### Cooperative Learning

All members of a group work together towards a common goal that can only be accomplished with the help of others.

### Learn by Doing

A “hands-on” learning process that engages girls in cycles of action and reflection resulting in deeper understanding of concepts and mastery of practical skills.

When Discover, Connect, and Take Action activities are girl-led and involve learning by doing and cooperative learning, girls achieve the desired and expected leadership outcomes ultimately resulting in Girl Scouting achieving its mission: **Building girls of courage, confidence and character, who make the world a better place.**

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# Local Government

## What is a Council-Manager Form of Government?

The role of any government is to take care of its residents. Some things are better done as a group. Some things are better if they are managed by one or two people. When we want a road built or a street light added to a corner, we would not want to have a meeting each time. A government is made up of people that are elected by the people that live in the city, state or country, and the employees that are hired to work for the jurisdiction.

For this activity, we are going to learn about the San Antonio City Council and the City Manager  
Materials: Number of materials is contingent on the desires and number of girls participating.

- ✓ Computer or Tablet
- ✓ Printer

San Antonio has a Council-Manager form of city government. The City Council has 10 members. Each City Council member is elected by their district. The Mayor is elected by all voting eligible adults that live in San Antonio and choose to use their voting privileges.

The Mayor and the City Council members are elected for two years at a time. They can serve a total of four terms. This means after they get elected four times, they cannot serve on the City Council any more.

The City Council sets policies.

The City Manager is the one that carries out the policies that are voted on by the Mayor and City Council. The City Manager oversees all the different departments in the city government.

Watch Missouri City Kids Corner - City Council. It explains the city council members job.  
<https://www.youtube.com/watch?v=pHndsky5Uqc>

One day you may want to run for City Council.

Find out who your City Council representative is.

<https://www.sanantonio.gov/council/find-my-council-member> On this website, all you have to do is put in your address and it will tell you who is your city council representative.

For Girls that want to do more: Write an email and ask a question about being a council member or about an issue that you care about in the city.



## City Clerk's Office

Do you like to work on computers? Interested in how all the parts of the city work together? One day you may want to work in the San Antonio City Clerk's Office. The San Antonio City Clerk's Office is responsible for many parts of the city. The San Antonio City Clerk is appointed by the Mayor and City Council. The Office of the City Clerk has 32 employees spread among the Office of the City Clerk, the Municipal Archives Division, the Passport Division, and the Vital Records Division.



For this activity, you can learn what the Office of the City Clerk does and is responsible for and work on your Computer Expert Badge It's Your World-Change It Brownie Quest Journey.

Materials: Number of materials is contingent on the desires and number of girls participating.

- ✓ Computer or Tablet
- ✓ Pens, Pencils
- ✓ Paper

Watch one or all of the videos on YouTube.

Welcome to the Office of the City Clerk (1 minute 18 seconds)

<https://www.youtube.com/watch?v=zjhhol-kzxY>

Inside Lakewood - City Clerk's Office (3 minutes and 12 seconds)

<https://www.youtube.com/watch?v=vZ6u7rr6xqE>

You can look around the San Antonio City Clerk's web site.

<https://www.sanantonio.gov/clerk/>

If you decide you want to work on your Computer Expert Badge, go to Historical Collections, <https://www.sanantonio.gov/Municipal-Archives-Records/Search-Collections>, and click on digital collections. In the search area, you can put anything you like (for example, Girl Scouts, someone's name, a street name). When you open a document, do a control F to find where in the document your word is.

## Have a Voice in City Government!

A lot happens in the government. The Mayor, City Council, City Manager, different departments and all the employees work on different issues every single day. The Government and Public Affairs Department Public Information Officers help explain things to residents and reporters. They make sure the correct information gets out to the residents about city initiatives, policies and services. One day you may work in the Government and Public Affairs Department. To be prepared you need to learn about being an active and aware citizen.

For this activity, we are going to learn about being a good citizen.

Materials: Number of materials is contingent on the desires and number of girls participating.

- ✓ Computer, tablet
- ✓ Brownie Handbook

Read the Brownie Story in your Brownie handbook. Being a Brownie means being a good citizen and trying to make the world a better place.

What were some of the things Mary and Betty did?

For those girls that want to do more:

Watch Civic Engagement for Kids <https://www.youtube.com/watch?v=1icVQPjP4DA> (2 minutes 19 seconds). What are some other ways you can be a good citizen?



## **Public Health & Safety**

## Stay Safe in the Storm

San Antonio floods when it rains. It is important to pay attention to the safety signs and to know what to do when there is flooding on the roads or in your neighborhood.

For this activity, you are a member of the Emergency Management Department. We are going to learn and then teach people about staying safe during a storm. You can choose to educate them about not crossing low water crossing when there is any water or preparation and evacuation during flooding. It is your choice. You can do it with your troop or on your own.

Watch the videos listed below before you decide. You may have to do more research before you decide. You can use this as Your Take Action project.



Materials: Number of materials is contingent on the desires and number of girls participating.

- ✓ Computer or Tablet to watch the videos
- ✓ Video camera
- ✓ Poster paper, color markers, paints, pens.
- ✓ Items for a skit

You can make posters and hang them in your school. You can do a skit at a Girl Scout camp. You can do a video or a speech for your school. You decide. You might save a life!

Ready to Respond: Turn Around, Don't Drown, [https://youtu.be/5gwIV7Li\\_A](https://youtu.be/5gwIV7Li_A)

Haley's Story: Surviving the Flood of 1998 <https://youtu.be/GuW4Ctjgcl>

Floods: Be Aware and Prepare by Renee Gray-Wilburn. San Antonio Public Library System.

## Clean Air for Kids

An interesting career in the San Antonio city government is public health. You could work in the City of San Antonio Metro Health department. San Antonio has a pleasant, warm climate, lots of jobs and keeps getting bigger as more people move here. As more and more people move to San Antonio it is important to keep the air we breathe clean. Public health educators teach people how to be healthier.

For this activity we will learn about public health educators.

Materials: Number of materials is contingent on the desires and number of girls participating.

- ✓ Computer or Tablet to watch the videos
- ✓ Video camera
- ✓ Poster paper, color markers, paints, pens.

What does a Public Health Educator Do?

[https://www.youtube.com/watch?v=lm\\_97d1Exl0](https://www.youtube.com/watch?v=lm_97d1Exl0) (1 minute 19 seconds)

What does a Public Health Educator Do?

<https://www.youtube.com/watch?v=NbiLZCulGso> ( 17 seconds)

Since public educators teach people about how to prevent health problems, we will teach others about how idling cars add to air pollution. Think about all the times you are in the car and are waiting for someone and the car is kept on.

Go to *The Breathe Today, SA Tomorrow: Clean Air for Kids!* Program:

<https://www.sanantonio.gov/Health/HealthyEnvironment/AirQuality#266643443-schools>

Materials: Number of materials is contingent on the desires and number of girls participating.

- ✓ Computer
- ✓ Paper
- ✓ Pens or pencils

With your troop or your family identify ways to get parents/adults to turn off their cars while waiting in line. Ask your parents to try some of them. This is what a public health educator would do!

## Safety First!

San Antonio has an Office of Risk Management. This office is responsible for the safety of all the people that work for the city. The Office of Risk Management has classes on many ways people can be safer: Ladder safety, driving safety, fire safety, boating safety and many more topics. All of these classes are to teach people to be safer.

You cannot prevent every single accident, but you can prevent most of them. Offices, businesses, factories, schools and other workplaces must do safety checklists to make sure they have taken care of as many hazards or dangers as possible.

For this activity, we are going to inspect where we live and see if there are things, we can do to make it safer.

**Materials: Number of materials is contingent on the desires and number of girls participating.**

- ✓ Print one checklist for each girl
- ✓ Pen or pencil
- ✓ The checklist is for you to do with your family. Each family will decide what they can change to make their home safer.

## Safety First! (cont'd)

### Home Safety Checklist

#### Kitchen

- Store cleaners in a locked or high cabinet.
- Keep ovens and dishwasher handles free of dishcloths and rags.
- Install cabinet locks
- Install an oven door lock
- Store appliances that are sharp like blenders and food processors out of reach.

#### Bathroom

- Keep cleaners, chemicals, and all medicines (including vitamins) in a locked cabinet.
- Secure toilet lids
- Store items like curling items, hair dryers, and flat irons in a locked or high cabinet.

#### General Safety

- Install safety gates at the top and bottom of stairs
- Have car seats checked to make sure they are installed properly.
- Keep the front door locked and other doors closed and restrict access to rooms that are not child friendly.

#### Living Areas

- Hide wires behind furniture or use a wire hider.
- Cover outlets.
- Use safety gates restricting access to stairways.
- Install sliding door locks.
- Secure televisions and heavy furniture like bookcases to the wall.
- Cover sharp corners and edges with guards and bumpers.

#### Bedroom

- Keep Mini blind cords separated and out of reach.
- Secure furniture to the wall.
- Cover outlets with outlet protectors or furniture.
- Install bed rails.

**Remember the best tip for safeguarding your home is adult supervision**

# **Community Services**



## San Antonio Cares for Pets

Do you love animals? Would you like to teach people how to take care of their animals? You may one day want to be the education coordinator at City of San Antonio Animal Care Services. It is important to take care of all animals. If you decide to adopt a pet, you are responsible for it for the rest of its life. Sometimes, people either cannot or do not take care of their pets the way they should. The City of San Antonio Animal Care Services is the largest, open admission, city shelter in South Texas. The Animal Care Services is on a 14-acre campus with many programs and services aimed at encouraging responsible pet ownership and compliance in our community.

The Animal Care Services' mission is to encourage responsible pet ownership by promoting and protecting the health, safety, and welfare of the residents and pets of San Antonio through education, enforcement, and community partnership.

For this activity, we are going to learn about what happens at San Antonio Animal Care Services.

Materials: Number of materials is contingent on the desires and number of girls participating.

- ✓ Computer or Tablet

Click on the link <https://www.sanantonio.gov/Animal-Care/About-ACS/Daily-Shelter-Flo> and click on each section of the picture. You will learn how animals are cared for.

Did you know Animal Care Services has a Pet Pantry? If you want to do more, you donate to the ACS Pet Pantry to help pets in need! Donations needed include:

- Dry or canned dog or cat food, any brand, any size
- Cat litter, any brand, any size
- Dog or cat treats
- Towels and linens –used is fine, no pillows
- Flea and tick preventative for dogs and cats
- Heartworm preventative – any kind

To learn more about the Animal Care Services Pet Pantry program visit <https://www.sanantonio.gov/Animal-Care/What-We-Do-Services/Low-Cost-Services/Pet-Pantry>

After you collect donations, contact  
Volunteer Services  
Animal Care Services  
4710 State Highway 151  
San Antonio, Texas 78227  
[acsvolunteer@sanantonio.gov](mailto:acsvolunteer@sanantonio.gov)  
210-207-6576

## The Library: Adventures Await

Librarians are an important part of the city. One day you may want to be a librarian. The San Antonio Public Library changes lives through the transformative power of information, imagination, and ideas. For more than 110 years, the award-winning San Antonio Public Library (SAPL) has been a vital center for free learning, knowledge, communication, culture, and enjoyment within the City of San Antonio and for all Bexar County residents. In addition, Central Library and branches offer programs to serve the needs and interests of the community, including programs for all ages that support early childhood literacy, education, culture, economic development and more.

The San Antonio Public Library offers exciting programs. Check the library events calendar to find a Kids Time, Come and Go Fun or LEGO Time program at a location and time that works for you. Look at the program descriptions to see if something extra special, like a guest performer, is part of the event. When you get to the library ask which part of the library the event is happening. Have fun with the materials provided and the new kids you will meet! For this activity, Participate in a library program for kids. Visit your local library and introduce yourself to the librarian. Ask them for suggestions on good books. If you don't have a library card, get one! It is FREE!

Materials: Number of materials is contingent on the desires and number of girls participating.

- ✓ All you need is a library card.
- ✓ If you are interested in learning about what librarians do at the library, here is a list of books to get started on your summer reading list!
- ✓ *Librarians in My Community* by Gina Bellisario
- ✓ *Hooray for librarians!* By Tessa Kenan
- ✓ *Librarians* by Emma Less

Find your neighborhood library: <https://www.mysapl.org/Visit/Locations#188472012-library-locations---find-a-library>

## Parks and Recreation Activities

Do you like organizing fun activities? You may one day want to work at the San Antonio Parks and Recreation. The San Antonio Parks and Recreation Department has many different programs and events for the community. The full-service year-round community centers offer youth sports leagues in seasons throughout the year, out of school camps during breaks from school (Thanksgiving, winter holiday, and spring break), and the Summer Youth Program as well as programs in fitness, sports, nature/science, arts, and education. The majority of the programming offered is focused on youth and teens.

Recreation staff develops and implements activity plans to teach games, lessons, or projects to the participants in the programs. This might be a job you would like to explore!

For this activity, we are going to create or organize a game just like the recreation staff does at Parks and Recreations.

Materials: Number of materials is contingent on the desires and number of girls participating.

Below are some suggestions of things you can do to come up with a game.

- ✓ Paper
- ✓ Pencil
- ✓ Markers
- ✓ Balls
- ✓ Jump rope
- ✓ chalk

Create a game/activity

- Create fun name
- Develop rules/scoring (for game) or develop directions for activity
- Create list of equipment/supplies needed
- Create outline of game/activity
  - Space needed
  - Time needed
  - Number of players/participants
  - Basic directions

Reference materials, resources, videos, and websites: National Recreation and Park Association Website (NRPA.org), Texas Recreation and Parks Society (TRAPS.org), San Antonio Parks and Recreation (SAParksandRec.org), National Educator's Association (NEA.org), PECentral.org, CreativeEducator.com, pbskids.org, playworks.org

## **Cultural Heritage & the Arts**

## San Antonio Supports the Arts

Do you love music and film? Arts and culture are important to the city. It is good for its citizens and it brings visitors to the city. When visitors come to the city, they spend money which helps San Antonio businesses and workers. The Arts and Culture Department promotes a film and music friendly city and provides resources to help film and music thrive in San Antonio.

For this activity, we will explore the San Antonio symphony and why it is important to San Antonio.

Materials:

- ✓ Computer, tablet or phone.

Watch at least one of these videos.

SA Symphony Fiesta Pops 2016 (7 minutes, 10 seconds)

<https://www.youtube.com/watch?v=kko0WWdZAnI>

San Antonio Symphony: Sebastian Lang-Lessing insights on The Tyrant's Crush (6 minutes, 45 seconds)

[https://www.youtube.com/watch?v=KKYl\\_VsehUI](https://www.youtube.com/watch?v=KKYl_VsehUI)

Watch at least one of these videos

Music Directors and Composers Career Video

<https://www.youtube.com/watch?v=TfIQcpu4vos>

Amanda Tozzi of Houston Symphony on Advice On Pursuing a Career in Arts Administration (1 minutes, 8 seconds)

[https://www.youtube.com/watch?v=juEeFE\\_WzKg](https://www.youtube.com/watch?v=juEeFE_WzKg)

LA Phil Oboist: The Audition Process for a Symphony - Marion Kuszyk Career Girls Role Model (4 minutes 41 seconds)

<https://www.youtube.com/watch?v=DbLbv7-6q1w>

For those that want to do more: Attend a symphony.

To learn about local featured artists, visit the Music Commission.

<https://www.getcreativesanantonio.com/Music-Commission#241123090-local-music-spotlight>

To learn about film services, visit the Film Commission.

<https://www.filmsanantonio.com/>

## Be a San Antonio Historian!

The Office of Historic Preservation Officer is working in the community to collect shared experiences that reflect the “intangible” heritage of San Antonio through story-telling and map-making. One day you may work as a historian for San Antonio. If you like exploring the past, you may choose to work in the Office of Historic Preservation.

For this activity you will act like a historian and do some cultural mapping in your family and community.

**Materials: Number of materials is contingent on the desires and number of girls participating.**

- ✓ Materials:
- ✓ Camera
- ✓ Paper and pen.



Ask your grandparents, parents, aunts and uncles if they have any old pictures. Ask older neighbors if they have pictures. Ask if any have old “artifacts” like an old camera, typewriter or sewing machine. You may know someone who has stuff from hundreds of years ago. Take pictures of the items with the person who owns it. Ask them to tell you stories about what it was like when they were younger.

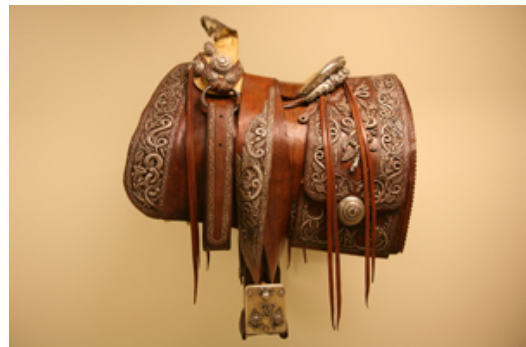
Cultural Mapping <https://youtu.be/oJ-HB5q1Mt0> (5 minutes and 1 second) This video, which explains the initiative, was presented to City Council as part of an update to the City's work plan related to World Heritage.

For those girls that want to do more: Watch the video to learn about historians.

Why is Herodotus called “The Father of History”?

- Mark Robinson (5 minutes and 2 seconds)

<https://www.youtube.com/watch?v=A542ixwyBhc>



## Museums: San Antonio Unique Experiences

Have you ever thought about being a curator? If you don't know what that is, don't worry. A lot of people aren't sure what a curator does. A curator works at a museum. It can be an art museum, a historical museum, a science museum, a children's museum. A curator specializes in the subjects in their museum. They plan activities, travel around the world to get artifacts and teach people about what they learned and found. Curators are collectors.

For this activity you will learn about being a curator.

Materials: Number of materials is contingent on the desires and number of girls participating.

- ✓ Computer, tablet or phone (to watch videos)
- ✓ Camera

Watch two of the videos below.

A Day in the Life - Museum Curator 6 minutes 34 seconds

<https://www.youtube.com/watch?v=4qCDSPe2-uc>

Museum Curator - Kid's Dream Job - Can You Imagine That?

(5 minutes) <https://www.youtube.com/watch?v=e8mqpj6QSqw>

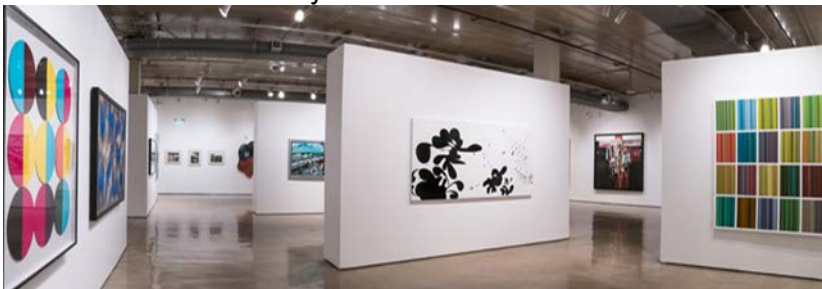
Dream Jobs: Museum Curator (4 minutes 36 seconds)

<https://www.youtube.com/watch?v=opmMP12oqvw>

Then go to Arts and Culture: <https://www.visitsanantonio.com/category/arts-culture/>

Look up one of the museums and explore what type of things they have. If you can visit one of the museums with your troop or your family.

Centro De Artes Gallery



## **City Infrastructure & Development**



## San Antonio Streets and Highways

Do you have a traffic light near where you live? Is there one near your school? Traffic lights are very important to keep cars moving so everyone can get to work and school on time, but keeping cars moving helps keep the environment cleaner. San Antonio has a lot of roads.



It is important to keep pedestrians, bicyclists, and motorists as safe as possible. Pedestrians are the people who are walking and crossing the street or navigating across the street in mobility devices such as wheelchairs.



The people at the Transportation Systems Management & Operations (TSM&O) manages all the traffic in San Antonio. In the pictures below you can see how many cameras they have to look at! Someday you may work in this organization and help keep the city safe and running!



Have you ever seen this on your TV? The people that work at the Transportation Systems Management & Operations are the ones that tell the TV news this information.



In this activity, we are going to learn about traffic lights and signs.

Materials: Number of materials is contingent on the desires and number of girls participating.

- ✓ Computer or Tablet

Watch the YouTube video Green Light - Traffic signs for kids, educational videos to learn road safety <https://www.youtube.com/watch?v=VorVTs1esLQ> (5:03 minutes)

After you watch the video, go for a walk in your neighborhood with your troop or your family and see where the traffic lights and stop signs are. Can you tell why there might be a stop sign and why there might be a traffic light? Remember it's all about keeping vehicles and bicycles moving and people safe!

## We Are Unique

The city is very diverse. This means there are all kinds of children, youth and adults going to school, working and living in the city. Some people have challenges and disabilities. Some are blind, deaf, can't walk or have other physical challenges. The job of the people in the Disability Access Office is to give everyone an equal chance to get around, work, live or go to school regardless of their ability.

Materials: Number of materials is contingent on the desires and number of girls participating.

- ✓ A shirt with buttons
- ✓ Wheel chair
- ✓ Crutches
- ✓ Mittens
- ✓ Peanut Butter
- ✓ Taffy or some other sticky food.
- ✓ Cotton
- ✓ Paper and Pencil

For this activity, we are going to learn about challenges that people with disabilities may have to face. Do as many as you can. This would be a great activity at Girl Scout camp or group event!

- Take turns sitting in the wheelchair and try and move around the room and steer yourself.
- Walk using crutches.
- Wear mittens and button your shirt.
- Talk with peanut butter in your mouth and see if you can make yourself understood.
- Cotton or ear plugs in your ear and try to repeat a sentence. (deaf)
- Have 2 students sit back to back. Give one child a paper with an abstract shape on it. Without seeing each other, he/she must explain to the other student how to draw the shape. Give the second student a pencil and piece of paper. He/she must draw the shape following the first student's directions. (intellectual disability)
- Cover goggles/pair of glasses with wax paper. Try to navigate the room. You will see light/dark but unable to make out items. (vision)

Watch both videos

Tamara, Disney like animation short (4:36 minutes)

<https://www.youtube.com/watch?v=B4frsprR6c&list=PLAJFhAOG3SCd4XvNshmlivesc7i1sHlr55>

Ian Animated Short Movie <https://www.youtube.com/watch?v=DpzncGkSqF4>

Watch the videos, discuss what it felt like to do the different activities.

Suggested book: Available through the San Antonio Public Library

*Improving Life for People with Disabilities* by Adrianna Morganelli

For those who want to learn more, visit Morgan's Wonderland 5223 David Edwards Dr, San Antonio, TX 78233. Morgan's Wonderland is a 25-acre non-profit theme park in San Antonio, Texas for guests of all ages and abilities. It is an ultra-accessible park.

**YOU DID IT!**



**CONGRATULATIONS!**

# End of Booklet



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