



# Program Event Registration Form

Girl Scouts of Southwest Texas | 811 N. Coker Loop | San Antonio, TX 78216 | 210-349-2404/1-800-580-7247 | Fax 210-349-2666  
West Side Girl Scout Leadership Center | 5622 W. César E. Chávez Blvd | San Antonio, TX 78237

**Please use one registration form for each event.** This form may be copied. Please print legibly with blue or black ink and complete **both sides**. Completed forms may be dropped off at either the Sally Cheever or the West Side Girl Scout leadership centers. Fax or mail to the number or address on back of form. If you have a multi-grade troop, girls need to attend the grade-level appropriate event. For example, Girl Scout Brownies cannot attend events for Girl Scout Juniors even if they are registered in the same troop.

## Registering Adult

Name \_\_\_\_\_ Event \_\_\_\_\_

Address \_\_\_\_\_ Location \_\_\_\_\_

City/State/ZIP \_\_\_\_\_ Date(s) \_\_\_\_\_ Time \_\_\_\_\_

Phone(s) C \_\_\_\_\_ H \_\_\_\_\_ Troop # \_\_\_\_\_

Community \_\_\_\_\_ Email \_\_\_\_\_

(Print legibly)

## Participant Roster

Name (List registered girls first)	Check One		Date of Birth	Grade	Office Use Only Order #
	Girl	Adult			
1 _____	_____	_____	_____	_____	
2 _____	_____	_____	_____	_____	
3 _____	_____	_____	_____	_____	
4 _____	_____	_____	_____	_____	
5 _____	_____	_____	_____	_____	
6 _____	_____	_____	_____	_____	
7 _____	_____	_____	_____	_____	
8 _____	_____	_____	_____	_____	
9 _____	_____	_____	_____	_____	
10 _____	_____	_____	_____	_____	
11 _____	_____	_____	_____	_____	
12 _____	_____	_____	_____	_____	
13 _____	_____	_____	_____	_____	
14 _____	_____	_____	_____	_____	
15 _____	_____	_____	_____	_____	
16 _____	_____	_____	_____	_____	
17 _____	_____	_____	_____	_____	

If you have more participants to list, please use additional form.

Cashier Use Only		
Received	Order #	Confirmed

Program Event Registration Form

Event Name: \_\_\_\_\_

The registering adult is responsible for all information and forms contained in the confirmation email. This confirmation will be sent to the email address on this form. Each girl and adult must have a health history and permission slip at the event.

# _____ Girls X \$ _____ = \$ _____	NOTES: Please list major accommodations, health or dietary restrictions, food allergies, etc. for all registered girls and adults.
# _____ Adults X \$ _____ = \$ _____	
# _____ Tag-a-longs X \$ _____ = \$ _____	
Subtotal = \$ _____	
Deposit (subtract from subtotal) - \$ _____	
<b>Balance Amount Due</b> \$ _____	

Cancellation and refund requests must be made **two** weeks prior to the program date; 75 percent of this registration fee will be refunded if requested before this date. There are no refunds after this date, except for documented medical reasons.

METHOD OF PAYMENT: CASH \$ \_\_\_\_\_ CHECK AMOUNT \$ \_\_\_\_\_ CHECK # \_\_\_\_\_

Select Credit Card:  AMEX  Discover  MasterCard  Visa

Name on card \_\_\_\_\_

Card number \_\_\_\_\_ Security code \_\_\_\_\_  
(the 3 or 4 digit code on the back or front of your card)

Exp. Date \_\_\_\_\_ ZIP \_\_\_\_\_

Credit Card Signature \_\_\_\_\_

Your signature above signifies your agreement to allow GSSWT to charge \$ \_\_\_\_\_ to your credit card. You agree to pay this amount pursuant to the agreement you have with your credit card provider.

**Mail Registration to:**



GSSWT Customer Care Center  
811 N Coker Loop  
San Antonio, TX 78216  
210-349-2404/1-800-580-7247 ext. 391  
210-349-2666 Fax  
customer care@girlscouts-swtx.org