



Girl Scouts of Central and Western Massachusetts, Inc.

508-365-0115 or 413-584-2602 www.gscwm.org

**301 Kelly Way
Holyoke, MA 01040
Fax: 413-536-1383**

**115 Century Drive
Worcester, MA 01606**

Cookie Credit Allocation Form

Cookie Credits may be spent at the GSCWM stores, to pay for Girl Scout events and/or camp, to pay for membership registration or to purchase books and uniforms for your Girl Scout. Cookie Credits may also be used to pay all or a portion of council sponsored or troop approved trips or outings. Each family needs to complete the Cookie Credit Allocation Form to process the payment for troop or council sponsored trips.

Cookie Credits cannot be "cashed out" to use for troop dues, troop supplies, or to reimburse a troop leader for expenses already incurred.

This certifies that (name of girl) _____ is requesting to redeem all or a portion of her cookie credits in order to apply the funds towards the Girl Scout mission related activity specified below.

Cookie Credit Card Number: _____

Amount of Cookie Credits being redeemed for this request: _____

Activity Information: *This information must be completed in order to process your request.*

Trip/Event Activity Date of Trip/Activity: _____ Date Check is Needed: _____

Description of Trip/Activity: _____

Total Cost of Trip/Event/Activity: _____

Check to vendor Check to reimburse troop leader (if box checked will be sent to address listed below)

Name of Vendor: _____

Memo or any details needed to be included on check: _____

Address for Vendor: _____ City: _____ State: _____ Zip: _____

I understand that my daughter must use these cookie credits towards the expense(s) listed above.

Parent/Guardian Name _____ Parent/Guardian Signature: _____ Date: _____

Troop/Cookie Boss #: _____ Program Level: _____ Service Unit: _____

Leader's Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Preferred Phone: _____ E-mail Address: _____

Please submit this form to the **Product Program Department** at prodprograms@gscwm.org at least six weeks in advance of the activity or trip. Questions? Contact 508-365-0115 or 413-584-2602.