



Girl Scouts of Central and Western Massachusetts

301 Kelly Way, Holyoke, MA 01040
 81 Gold Star Boulevard, Worcester, MA 01606-2813
 gscwm.org • 800-462-9100 (in MA) or 413-584-2602

Silver Award Final Report

Forms should be typed and submit via email to silveraward@gscwm.org or they can be mailed to Girl Scouts of Central and Western Massachusetts. Don't forget to make copies of this report for your Girl Scout Silver Award project advisor and for you to keep. Remember each girl must fill out and submit her own Silver Award Final Report. Silver Awards may have no more than **Four** Girl Scout Cadettes working on a project together.

Name: _____ Grade currently in or entering: _____

Address: _____ City: _____ Zip: _____

E-mail: _____

- Email is our primary means of communication. Please provide an email address you check regularly.

Troop/Group #: _____

Troop/Group Leader or Adult Advisor: _____

Phone: _____ E-mail: _____

Project Advisor (this is a person from the community who has knowledge in the field you are working in; may not be a parent or troop leader):

Name: _____ Title/Organization: _____

Phone: _____ E-mail: _____

If your project appeared in the paper please send a copy or the link to silveraward@gscwm.org or include with your Final Report.

Your Team: List the names of individuals and organizations that worked with you on your take action project.

Team members	Affiliation	Role

Silver Award Take Action Project

Project Title: _____

Start Date: _____

Completion Date: _____

Total Project Hours: _____

List the full name and address of the site/ organization (beneficiary) which will benefit from your project. If you plan to provide the program to more than one site, please list additional agency names and addresses on a separate piece of paper.

Name of Project Beneficiary:

Beneficiary's Address _____

City _____ State _____ Zip Code _____

Please answer the following questions about your take action Silver Award project; remember to check your responses for grammar, punctuation and spelling errors.

1. Describe your project. What issues did your project address and who was your target audience?

2. When did the program or service take place?

4. What did you hope to accomplish with your project? Did you accomplish this? Why or why not?

5. What is the lasting effect on the community? What did you do to ensure your project is sustained beyond your involvement?

6. If you worked in a group project of 2-4 girls, what was your individual project assignment and area of responsibility that showed your leadership?

7. Describe what you learned from this project, including the leadership skills you developed. What did you learn about yourself as a result of this project?

8. What did you discover about your self? Outline your strengths, talents, and skills that you put into action.

9. Describe the steps you took to inspire and **connect** through sharing your project and advocating for the issue by teaching, inspiring and educating others. (Website, blog, presentations, posters, videos, PSA, articles in newspaper.)

10. What were your overall project expenses (see sheet at end of form) and how did you to these costs with money earning activities?

11. Describe any obstacles you encountered and what you did to overcome them.

12. What was the most successful aspect of your project?

13. What aspects of your project would you change or do differently if you could start over?

14. How do you think your leadership skills will grow in the future because of this project?

Your Signature: _____ Date: _____

Troop Leader/Advisor's Signature: _____ Date: _____

Project Advisor's Signature: _____ Date: _____

COUNCIL USE ONLY

Date Received	Date reviewed & congratulations email sent



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Silver Award Project Log of Hours

You can make copies of this form and use it to track the hours spent working on your Silver Award take action project. You can also keep your log in a notebook, in a computer spreadsheet or table, or in another format that works best for you. A log of your project hours must be submitted with your Final Report Form.

YOUR NAME: _____

Date of Activities	Time Spent	What did I do?



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Silver Award Project – Budget Form
 (Make sure this is attached to your Final Report Form)

Type of Income (Money from money-earning,, donations, event fees, etc.) List specifically what you did to earn the money....	How much income did you have? List specifically how much money you raised...	Type of Expenses (What you spent money on) List specifically what you spent money on and attach copies of your receipts...	How much money did you spend?	Did you have money left over? How much?
<i>For example:</i> Cookie Money	\$87.00	Wood and nails	*85.50	\$1.50 left over

If you had any income left after your Take Action Project, what was the money used for?