

How to Renew Your Membership

Renew ENTIRE Troop		Renew ENTIRE Family		Renew ONLY your Girl	
					Scout
1.	Login to MYGS and	1.	Login to MYGS account	1.	Login to MYGS and
	select the MY		and select the		select the MY
	ACCOUNT tab		MEMBERSHIP tab		ACCOUNT tab
2.	Click on MY TROOP,	2.	Click on MY	2.	. Click on MY
	then the troop number		HOUSEHOLD		HOUSEHOLD
	you are renewing	3.	Check mark in box next	3.	. Check mark in box next
3.	Check mark in box next		to the troop number and		to the troop number
	to the troop number for		add RENEWAL for <i>each</i>		and add RENEWAL
	each adult and girl		member of the	4.	. CONFIRM member
	member you are		household, adult and		details, CHOOSE
	renewing		girl members		membership year,
4.	Click add RENEWAL	4.	CONFIRM member		CHOOSE payment type
5.	CONFIRM member		details, CHOOSE		then SUBMIT member
	details, CHOOSE		membership year,		details
	membership year,		CHOOSE payment type	5.	. REVIEW cart
	CHOOSE payment type		then SUBMIT member	6.	Accept the Girl Scout
	then SUBMIT member		details		Promise and Law
	details	5.	REVIEW cart	7.	REVIEW all
6.	REVIEW cart	6.	ACCPET the Girl Scout		information is correct
7.	ACCEPT the Girl Scout	_	Promise and Law		and ADD in your billing
~	Promise and Law	7.	REVIEW all information		address and payment
8.	REVIEW all		is correct and ADD in		information
	information is correct		your billing address and		
	and ADD your billing		payment information		
	address and payment				
	information				

Still need help? We're here for you! Call us at 1.315.698.9400 or 1.800.943.4414, email <u>info@gsnypenn.org</u> or use the Let's Chat feature on our website during regular business hours.