



## Checklist

We are so excited that you have decided to take on the **Bronze Award!** Completing the Bronze Award is a great way to learn how to recognize a problem in your community, build a team, and take action. If you are working independently from a troop, the Bronze Award is also a great way to show that it only takes one person to make a change! So, what does it take to complete your Bronze Award? You can find all the information to get started down below!

### Before You Get Started:

- ❑ Must be a 4<sup>th</sup> or 5<sup>th</sup> grade Junior Girl Scout.
- ❑ Complete one of the Girl Scout Leadership Journey for Juniors.
  - This includes completing all 6 sessions for the journey and completing the Take Action Project (*please note, Journey-in-a-Day is never recommended and will not be adequate preparation for your Bronze award*)
- ❑ Check out a **GSWESTOK Bronze Award Workshop To-Go kit.** (*While not required, this is a helpful tool to help yourselves become familiar with the ins and outs of the award.*)

### Checklist:

- ❑ **Build your Girl Scout Bronze Award team.**
  - What is a Girl Scout Bronze Award team? It consists of you and other Girl Scout Juniors who are on this adventure together; plus, your troop volunteer/group advisor! If there are no other Girl Scout Juniors in your troop, seek out other Girl Scouts friends in your Service Unit—they can earn the award with you, or you can fly solo.
  - This is also a good time to think about what each person enjoys doing most. Soon, your team will explore and choose an idea for a Bronze Award (Take Action) project.
- ❑ **Explore your Community.**
  - To solve any problem, you must first identify it. Start by asking yourself what matters most to you. What connections can you make between the issues that you care about and the issues in your own community?
- ❑ **Choose your Take Action Project based on your interests and community needs.**
  - Before you pick your project:
    - Your Girl Scout Bronze Award should be a **new** project. (*In other words, you may not take over a previous Bronze, Silver, or Gold Award project. It also cannot be the same as your Journey Take Action project.*)
    - Take a look in your neighborhood/city and think about ways you can find a solution to a problem you see.

- This project/award should allow you to display **active leadership**. What is active leadership? When you educate, coordinate, lead, and/or inspire other people in your efforts you are demonstrating active leadership.
- **Develop your project.**
  - Now that you've chosen a project, explore its root cause. Address the root cause in a way that displays *active leadership*. Involve others in your efforts. (Please review **Community Service vs. Take Action resource** for examples of projects that include active leadership.)
- **Make a Plan and Put it into Motion.**
  - Time to get started! Create a list of the steps you and/or your team needs to do. A team works together, and each girl can be responsible for a task. Set deadlines and stick to them! Consider using the resource chart in the *Girl's Guide to Girl Scouting* to track your progress.
  - Ask yourself how much time you need to finish your project and if that timeline is realistic. We suggest a timeline of 20 hours minimum over a 3-month period.
  - Your time and talents are often more important than money. So, be creative! You may realize your project may not need that much money.
- **Reflect, Share your Story, and Celebrate!**
  - Create a trifold display (28x40 inches and no topper) of your project; this will be displayed for view at the awards ceremony.
  - Complete your **Bronze Award Final Report** by **March 1st** to be recognized at the Spring Girl Awards Ceremony. Include:
    - Budget sheets
    - Flyers
    - Educational materials the girls use
    - Send 1 group photo to [info@gswestok.org](mailto:info@gswestok.org)

### Things to Remember:

- A successful Bronze Award project is a Take Action project (*the **Community Service vs. Take Action resource** will help you determine if your Bronze Award meets the requirements of a Take Action project.*)
- Girls may not take over a previous Bronze, Silver, or Gold Award project.
- Girls will put a suggested minimum of 20 hours of work towards the award.
- Girls should pick a project that involves something they are passionate about.
- Girls often think that *active leadership* means completing all of the work themselves when, in fact, it is the opposite. Active leadership is displayed when girls involve others in their efforts. Girls must recruit, coordinate, educate and/or inspire others to move their cause forward. So, it is important to develop these skills for successful teamwork.
- A Bronze Award project cannot be a one-time collection drive.

If you have any questions along the way, please contact us at [info@gswestok.org](mailto:info@gswestok.org). We are here to help by answering any questions or giving you advice and guidance. Good luck, and we can't wait to see how you change your world!

**\*All Final Reports must be received by March 1, to be recognized at the Girl Awards Ceremony that spring.**