



1567 Downtown West Blvd. ♦ Knoxville, TN 37919  
Phone: 865.688.9440 ♦ Toll Free: 800.474.1912  
Fax: 865.689.9835 ♦ girlscoutcsa.org

**DAISY’S PLACE PROGRAM CENTER**

**Rental Request Form — Octavia’s Village Wheelie**

Troop/Group# \_\_\_\_\_ Program Level: Daisies \_\_\_\_\_ Brownies \_\_\_\_\_ Juniors \_\_\_\_\_ Cadettes \_\_\_\_\_ Sr/Amb \_\_\_\_\_

Leader/Contact person:

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Service Unit \_\_\_\_\_

Date requested: (please list two possible choices)

1st Choice date: \_\_\_\_\_ 2nd choice date: \_\_\_\_\_

Duration of rental: \_\_\_\_\_ (1 month max) Return date: \_\_\_\_\_

Purpose (Troop activity, badge work, Thinking Day research, Service Unit program, etc.): \_\_\_\_\_

Octavia’s Village is a **one-of-a-kind** play town, faithfully representing Juliette Low’s Savannah and the girls in her first Girl Scout troop. It is designed to be used in conjunction with the girl Scout story book, “Octavia’s Village”, which is included in the wheelie.

A **\$50 damage deposit** is required for rental of this unit. When the Village is returned intact, along with the Program Evaluation form, the deposit will be returned.

If the village is missing parts or is otherwise damaged, the deposit will be used to repair or replace items as needed, and any remaining funds will be returned. If major repair/replacement is needed, the borrower will be responsible for any additional costs.

Checked out by: \_\_\_\_\_ (staff initials) Date: \_\_\_\_\_

Signature of renter: \_\_\_\_\_

Rental fee/check attached: \_\_\_\_\_ Completed inventory sheet attached: \_\_\_\_\_



1567 Downtown West Blvd. ♦ Knoxville, TN 37919  
 Phone: 865.688.9440 ♦ Toll Free: 800.474.1912  
 Fax: 865.689.9835 ♦ girlscoutcsa.org

**DAISY'S PLACE PROGRAM CENTER**

**INVENTORY SHEET FOR OCTAVIA'S VILLIAGE**  
 (Please be sure that all pieces are enclosed)

BUILDINGS	QUANTITY	RECEIVED	RETURNED
Beach Institute	1		
Blanche's House	1		
First African Baptist Church	1		
Girl Scout Headquarters	1		
Juliette Gordon Low Birthplace	1		
Marketplace	1		
Mickve Israel	1		
Mrs. Jacob's Elegant Hair Parlor	1		
Mrs. Reed's House	1		
Octavia's House	1		
Old Soloman's Drugstore	1		
Pape School	1		
St. Cecilia's Negro Orphanage	1		
Johnson Square Monument	1		
Savannah 1916	1		
Plat of Savannah	1		
Storybook & Activity Guide	2		
PEOPLE			
Patrol of Girl Scouts in bloomers	8		
Patrol of Girl Scouts in dress uniform	8		
Girl Scout Leader	1		

\_\_\_\_\_  
**Signature - borrower**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature - returned by**

\_\_\_\_\_  
**Date**