

## GSWCF Challenge Course 2021-2022

### Encampment Program FAQ & Pricing

#### **When are challenge course reservations accepted?**

Challenge course programming will be selected as an option during the encampment booking process. If you opt to not select challenge course programming at that time, the date may be reserved by a troop/group.

If you would like to reserve challenge course programming after you have selected your encampment dates, you may check availability on [our online reservation site](#).

#### **What programs are available for encampments?**

Encampment programs serve as a sample of the challenge course programs at our camps. They focus on one experience for each group, and are based on age level and desired programming. Girls must meet the age requirements noted for each program. Programs may not be altered and session max numbers cannot be increased.

Encampments *must* provide supervisory ratio adults, per [Volunteer Essentials](#), while at the course.

*Below are the program offerings at each of our courses:*

##### **Dorothy Thomas**

- Sampler: Climb & Zip - J, C, S, A: climb the rock wall and zip, groups of up to 10 participants, 90 minute sessions
- Sampler: Giant Swing - J, C, S, A: giant swing, groups of 10-15 participants, 90 minute sessions

##### **Indian Echo**

- Sampler: Giant Swing - J, C, S, A: giant swing, groups of 10-15 participants, 90 minute sessions

##### **Wai Lani**

- Sampler: Climb & Zip - J, C, S, A: climb the cargo net and zip, groups of 10-20 participants, 90 minute sessions

***There are no encampment programs for Daisies or Brownies.*** For both appropriate age progression and safety in our encampment program offerings, we are unable to facilitate programs for this age group at this time.

#### **What does an encampment program cost?**

The encampment program rates below (priced per participant) are available only if the minimum number of participants (30 per day) is reached. Otherwise, the program options &

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pricing will be the same as troop programs. While we will work with you on the Challenge Course timing and schedule, we are unable to alter our programs for special requests.

Course	30-49 participants	50+ participants	Daily Maximums
Dorothy Thomas – Climb & Zip	\$22 (J, C, S, A)	\$19 (J, C, S, A)	50-60 participants; dependent on sunset
Dorothy Thomas – Swing	\$15 (J, C, S, A)	\$13 (J, C, S, A)	75-90; dependent on sunset
Indian Echo	\$15 (J, C, S, A)	\$13 (J, C, S, A)	75-90; dependent on sunset
Wai Lani	\$22 (J, C, S, A)	\$19 (J, C, S, A)	100-120; dependent on sunset

*There are daily maximums, if your group exceeds these your program must be split into two days.*

### What about scheduling my sessions?

We reserve the right to schedule our program sessions. Sessions MUST end 30 minutes prior to sunset to allow staff the ability to see when breaking down the course. Below you will see the skeleton schedule. All encampment programs will start in the morning, unless specifically requested otherwise.

Here is the skeleton schedule we use in booking encampment programs:

September 4, 2021-March 14, 2022

8:00 a.m.	Staff arrival at course and course set-up
9:00 a.m.	Session 1
10:30 a.m.	Session 2
12:00 p.m.	Lunch Break
1:00 p.m.	Session 3
2:30 p.m.	Session 4
4:00 p.m.	Session 5
5:30 p.m.	Course Breakdown

March 15, 2022- August 29, 2022

8:00 a.m.	Staff arrival at course and course set-up
9:00 a.m.	Session 1
10:30 a.m.	Session 2
12:00 p.m.	Lunch Break
1:00 p.m.	Session 3
2:30 p.m.	Session 4
4:00 p.m.	Session 5

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5:30 p.m.	Session 6
7:00 p.m.	Course Breakdown

*\*Session 6 is only available when sunset is after 7:30 p.m.*

#### **May parents/adults participate?**

Yes, adults may participate *if* they have been included in the encampment booking and payment numbers. All participants, girls and adults, must pay the per participant fee to climb the course. There is *no* option for adults to “climb if there is extra time.” Adults must have a signed waiver.

#### **How do I request a reservation?**

The person selecting your encampment dates will have the option to select challenge course programming at the time of encampment selection. If you are an encampment director and wish to include challenge course programming, please check with your service unit to see who is selecting encampment dates.

If you decide you would like to add challenge course programming AFTER your encampment dates have been selected, you may check availability by logging into [ActiveNet](#) and requesting your date, camp and AM or PM programming. For encampments, it is highly encouraged to select both AM and PM programming due to larger numbers.

#### Here are the steps in the reservation process:

1. Read the Challenge Course FAQ's and determine your location.
2. Book your challenge course and pay the \$100 non-refundable deposit through [ActiveNet](#).
3. Receive email from Outdoor Program Dept. with a request to complete the [Challenge Course Program Information Form](#) to confirm details.
4. Outdoor Program Dept. will verify staffing.
5. Submit final payment and [roster](#) 30 days prior to your booked date.
6. Receive the final schedule based on your number of participants.
7. Provide participants with the [liability waiver](#) and Course Guidelines [handout](#).

#### **What am I responsible for as an Encampment Director?**

Prior to your program at the challenge course, you are responsible for sending in your final numbers and [roster](#). In addition to this, you are responsible for sending those interested in participating the [liability waiver](#). Plus, when they sign up to participate, you must send them the Course Guidelines [handout](#).

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30 days prior to your reservation, you must provide attendance rosters for each session, which list girls individually by name – not by troop numbers. You will enter those [rosters here](#).

You are also responsible for verifying that *all* participants are registered members of Girl Scouts and are the correct grade level for participation.

#### **When is payment due?**

A \$100 *non-refundable* deposit is due at the time of reservation. A deposit is required for your request to be considered complete. Encampment deposits are due at the time of booking. If deposits are not made in the appropriate time, the request will automatically be cancelled. Once final numbers are made no later than 30 day prior to encampment, the balance of program will be due within 7 days. If the Outdoor Program Team cannot staff your request or we cancel your request due to unforeseen circumstances on our part, you will receive your deposit back.

#### **Can I change my group size?**

Yes, we will work with you to accommodate additions to your group up to two weeks prior to your reservation. In the event that you need to lower the number of participants after you have paid for your reservation, our cancellation policy will be enforced (please see our cancellation policy below). We cannot accommodate day-of additions.

#### **Do you require a waiver?**

***All participants must have a signed hard copy of their [waiver](#) in hand when they arrive at the course.*** All participants under 18 years of age must have their waivers signed by their legal guardian. Waivers may not be signed on-site unless the participant's legal guardian is present and signing. Waivers are sent in the automated email you receive when you submit your request form and are also available [on our website](#). If a participant does not have a signed, hard copy of their waiver they may not participate; however they may observe. Refunds are NOT issued for those who arrive without waivers.

***We do not accept digital submissions of the waiver.***

#### **Can I cancel my reservation?**

Yes, however all cancellations are subject to our cancellation policy below.

In order to receive a full or partial refund you must email a cancellation notice to [challengecourse@gswcf.org](mailto:challengecourse@gswcf.org). If your email is sent:

- More than 30 days or more prior to camp reservation date, you'll receive a refund, less deposit

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- 15 to 30 days prior to camp reservation date you'll receive a partial refund of 50% of your total camp payment
- Less than 15 days to camp reservation date you will not receive a refund

A staff member will follow up with all cancellation requests. Cancellation requests include, but are not limited to: lowering the number of participants, total cancellations, or anything that affects the cost of program delivery.

**Have more questions?** Please contact us at [challengecourse@gswcf.org](mailto:challengecourse@gswcf.org) or 813-281-GIRL (4475).